

FORMS SUBMISSION SCHEDULE: INSURANCE COMPANIES

Mode of submission	Form Category	Items	Form Template Code	Form Description	Submission Calendar	Calendar Year Submission			RE FY Submission (Audited)		
						Reporting Period <sup>2</sup>	Frequency	Due Date	Reporting Period	Frequency	Due Date
SMS portal	Universal	1	EMPLOYMENT	Employment Statistics	Calendar Year	As at	Half Yearly	15 days after closing of reporting period			
		2	AML CFT	Anti-Money Laundering and Counter Financing of Terrorism							
Statistical Management System (SMS)	Insurance	1	App1 <sup>1</sup>	Statement of Solvency	Calendar Year	As at	Half Yearly	15 days after closing of reporting period			
		2	App3	Equity Participation							
	General Insurance	1	G1	Schedule 1 - Investment Income	Calendar Year	As at	Quarterly	15 days after closing of reporting period			
		2	G2	Schedule 2 - Other Income			Quarterly				
		3	G3	Schedule 3 - Management Expenses			Quarterly				
		4	G4	Schedule 4 - Other Outgo			Quarterly				
		5	G5	Schedule 5 - Other Liabilities			Half Yearly				
		6	G6	Schedule 6 - Other Assets			Half Yearly				
		7	G7	Schedule 7 - Ageing Schedule			Quarterly				
		8	GI8a	Statement of Premium - Malaysian			Quarterly				
		9	GI8b	Statement of Premium - Others			Quarterly				
		10	GI9a	Statement of Claims - Malaysian			Quarterly				
		11	GI9b	Statement of Claims - Others			Quarterly				
		12	GI10a	Statement of Commission - Malaysian			Quarterly				
		13	GI10b	Statement of Commission - Others			Quarterly				
		14	GIC	General Insurance Country			Quarterly				
		15	GIR	Revenue Account			Quarterly				
		16	GIBS	Balance Sheet			Half Yearly				
		17	PL	Profit and Loss Account			Half Yearly				
	General Reinsurance	1	G1	Schedule 1 - Investment Income	Calendar Year	As at	Quarterly	15 days after closing of reporting period			
		2	G2	Schedule 2 - Other Income			Quarterly				
		3	G3	Schedule 3 - Management Expenses			Quarterly				
		4	G4	Schedule 4 - Other Outgo			Quarterly				
		5	G5	Schedule 5 - Other Liabilities			Half Yearly				
		6	G6	Schedule 6 - Other Assets			Half Yearly				
		7	G7	Schedule 7 - Ageing Schedule			Quarterly				
		8	GR8a	Statement of Premium - Malaysian			Quarterly				
		9	GR8b	Statement of Premium - Others			Quarterly				
		10	GR9a	Statement of Claims - Malaysian			Quarterly				
		11	GR9b	Statement of Claims - Others			Quarterly				
		12	GR10a	Statement of Commission - Malaysian			Quarterly				
		13	GR10b	Statement of Commission - Others			Quarterly				
		14	GRC	General Reinsurance Country			Quarterly				
		15	GRR	Revenue Account			Quarterly				
		16	GRBS	Balance Sheet			Half Yearly				
17		PL	Profit and Loss Account	Half Yearly							

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Statistical Management System (SMS)	Life Insurance	1	L1	Schedule 1 - Investment Income	Calendar Year	As at	Quarterly	15 days after closing of reporting period				
		2	L2	Schedule 2 - Other Income			Quarterly					
		3	L3	Schedule 3 - Management Expenses			Quarterly					
		4	L4	Schedule 4 - Other Outgo			Quarterly					
		5	L5	Schedule 5 - Other Liabilities			Half Yearly					
		6	L6	Schedule 6 - Other Assets			Half Yearly					
		7	LI7a	Schedule 7a - Premium Income - Malaysian			Quarterly					
		8	LI7b	Schedule 7b - Premium Income - Others			Quarterly					
		9	LI7c	Schedule 7c - Premium/Net Creation of Units for Investment-Linked Business			Quarterly					
		10	LI8a	Schedule 8a - Net Policy Benefits - Malaysian			Quarterly					
		11	LI8b	Schedule 8b - Net Policy Benefits - Others			Quarterly					
		12	LI9a	Schedule 9a - Net Commission - Malaysian			Quarterly					
		13	LI9b	Schedule 9b - Net Commission - Others			Quarterly					
		14	LI10a	Schedule 10a - Statement of New Policies - Malaysian			Quarterly					
		15	LI10b	Schedule 10b - Statement of New Policies - Others			Quarterly					
		16	LI11a	Schedule 11a - Statement of Terminations, Transfers and Revivals - Malaysian			Quarterly					
		17	LI11b	Schedule 11b - Statement of Terminations, Transfers and Revivals - Others			Quarterly					
		18	LI12a	Schedule 12a - Statement of Policies In Force - Malaysian			Quarterly					
		19	LI12b	Schedule 12b - Statement of Policies In Force - Others			Quarterly					
		20	LIR	Revenue Account			Quarterly					
		21	LIBS	Balance Sheet			Half Yearly					
		22	PL	Profit and Loss Account			Half Yearly					
		Life Reinsurance	1	L1	Schedule 1 - Investment Income	Calendar Year	As at	Quarterly	15 days after closing of reporting period			
	2		L2	Schedule 2 - Other Income	Quarterly							
	3		L3	Schedule 3 - Management Expenses	Quarterly							
	4		L4	Schedule 4 - Other Outgo	Quarterly							
	5		L5	Schedule 5 - Other Liabilities	Half Yearly							
	6		L6	Schedule 6 - Other Assets	Half Yearly							
	7		LR7a	Schedule 7a - Net Premium Income (Malaysian)	Quarterly							
	8		LR7b	Schedule 7b - Net Premium Income (Others)	Quarterly							
	9		LR8a	Schedule 8a - Net Policy Benefits - Malaysian	Quarterly							
	10		LR8b	Schedule 8b - Net Policy Benefits - Others	Quarterly							
	11		LR9a	Schedule 9a - Net Commission - Malaysian	Quarterly							
	12		LR9b	Schedule 9b - Net Commission - Others	Quarterly							
	13		LR10a	Schedule 10a - Statement of New Policies - Malaysian	Quarterly							
	14		LR10b	Schedule 10b - Statement of New Policies - Others	Quarterly							
	15		LR11a	Schedule 11a - Statement of Terminations, Transfers and Revivals - Malaysian	Quarterly							
	16		LR11b	Schedule 11b - Statement of Terminations, Transfers and Revivals - Others	Quarterly							
	17		LR12a	Schedule 12a - Statement of Policies In Force - Malaysian	Quarterly							
	18		LR12b	Schedule 12b - Statement of Policies In Force - Others	Quarterly							
	19		LRR	Revenue Account	Quarterly							
	20		LRBS	Balance Sheet	Half Yearly							
	21		PL	Profit and Loss Account	Half Yearly							

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Statistical Management System (SMS)	Broker	1	BS1	Schedule 1 - Revenue	Calendar Year and RE Financial Year	As at	Half-Yearly	15 days after closing of reporting period	RE Financial Year	Yearly	Within 6 months after closing of RE financial year end
		2	BS2	Schedule 2 - Expenses			Half-Yearly				
		3	BS3	Schedule 3 - Ageing Schedule			Quarterly				
		4	BS4a	Schedule 4a - Statistic of Insurance Broking Business			Quarterly				
		5	BS4b	Schedule 4b - Statistic of Insurance Broking Business			Quarterly				
		6	BBS	Balance Sheet			Half-Yearly				
		7	BPL	Profit and Loss Account			Half-Yearly				
	Lloyd's Syndicate	1	G7	Schedule 7 - Ageing Schedule	Calendar Year and RE Financial Year	As at	Quarterly	15 days after closing of reporting period	RE Financial Year	Yearly	Within 6 months after closing of RE financial year end
		2	GR8a	Statement of Premium - Malaysian			Quarterly				
		3	GR8b	Statement of Premium - Others			Quarterly				
		4	GR9a	Statement of Claims - Malaysian			Quarterly				
		5	GR9b	Statement of Claims - Others			Quarterly				
		6	GR10a	Statement of Commission - Malaysian			Quarterly				
		7	GR10b	Statement of Commission - Others			Quarterly				
		8	GRC	General Reinsurance Country			Quarterly				
		9	MS1	Revenue			Half-Yearly				
		10	MS2	Expenses			Half-Yearly				
		11	MBS	Balance Sheet			Half-Yearly				
		12	MPL	Profit and Loss Account			Half-Yearly				
	Underwriting and Insurance Manager	1	MS1	Revenue	Calendar Year and RE Financial Year	As at	Half-Yearly	15 days after closing of reporting period	RE Financial Year	Yearly	Within 6 months after closing of RE financial year end
2		MS2	Expenses	Half-Yearly							
3		MBS	Balance Sheet	Half-Yearly							
4		MPL	Profit and Loss Account	Half-Yearly							
Email <sup>6</sup>	Captives	1	-	Statement of Solvency	Calendar Year and RE Financial Year	As at	Half-Yearly <sup>3</sup>	15 days after closing of reporting period	RE Financial Year	Yearly	Within 6 months after closing of RE financial year end
		1	A	Computation Of Capital Adequacy Ratio							
		2	B	Total Capital Available							
		3	C	Total Capital Required							
		4	C1	Summary Of Credit And Market Risks Capital Charges							
		5	C1-1	Credit Risk Capital Charges							
		6	C1-2	Market Risk Capital Charges							

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Email <sup>6</sup>	General and Life (Re)Insurance <sup>4</sup>	7	C2	General Insurance Capital Charges	Calendar Year and RE Financial Year	As at	Quarterly	30 days after closing of reporting period	RE Financial Year <sup>5</sup>	Yearly	Within 6 months after closing of RE financial year end
		8	C3	Life Insurance Capital Charges And Surrender Value Capital Charges							
		9	C3-1 (E1)	Composition Of Life Insurance Valuation Liabilities And Risk Capital Charges							
		10	C4	Operational Risk Capital Charges							
		11	D	General Insurance Premium And Claim Liabilities							
		12	E	Life Insurance Liabilities							
		13	C3-1 (E1)	Composition Of Life Insurance Valuation Liabilities And Risk Capital Charges							
		14	E2	Life Insurance Fund - Composition Of Valuation Liabilities & Risk Capital Charges (Product-Wise Details)							
		15	E3	Valuation Result, Allocation And Movement Of Surplus							
		16	E3-1	Sources Of Surplus Arising							

**Note:-**

<sup>1</sup> Applicable to Labuan (re)takaful operators

<sup>2</sup> "As at" refers to cumulative period as follows:-

- 1st Quarter - January until March
- 2nd Quarter - January until June
- 3rd Quarter - January until September
- 4th Quarter - January until December

As for Balance Sheet, "As at" refer to accumulative figure

<sup>3</sup> Applicable to Labuan PCC captive insurer

<sup>4</sup> Not applicable for Labuan (re)takaful operators

<sup>5</sup> Labuan (re)insurers are required to submit the audited ICAF reporting from 2024 onwards

<sup>6</sup> Submission shall be made to iru@labuanfsa.gov.my